

# QUESTIONS AND ANSWERS

## RFP #172503 – CHILLER PREVENTATIVE MAINTENANCE

The following questions have been submitted concerning RFP #172503 – Chiller Preventative Maintenance. The questions indicated a need to amend the RFP document. Therefore, Addendum #1 to RFP #172503 has been issued. The questions below are provided verbatim from what was received. All questions received have been answered below. The opening date remains the same.

- 1) Re: Section 4 Specifications and Scope of Work, Paragraph 3, Subparagraph a. Eddy Current Testing, page 12/22  
Question 1 – Is Eddy Current to be performed on both evaporator and condenser vessels?

**Yes, both barrels. Please refer to Addendum #1 regarding changes to Section IV.A.3.**

- 2) Re: Section 4 Specifications and Scope of Work, Paragraph 3, Subparagraph a. Eddy Current Testing, page 12/22  
Question 2 – Since this contract is issued in one year increments and Eddy Current is to be performed once every five years, should we provide a separate price for this service?

**No. The contract is issued in one year periods. It is intended to be in effect for five (5) years.**

- 3) Re: Section 4 Specifications and Scope of Work, Paragraph 3, Subparagraph b. Complete Test & Balance as needed, page 12/22  
Question 3 – What is the extent of the balancing required in order to fulfill the term “complete” and at what frequency over the term of the contract?

**Section IV.A.3.b. has been deleted. Please refer to Addendum #1 regarding changes to Section IV.A.3.**

- 4) Re: Attachment A Additional Preventative Maintenance Tasks, pages 1 - 3  
Question 4 – Quarterly tasks for air cooled screw, water cooled screw, and water cooled centrifugal include repairing refrigerant leaks and replace contactors. Since this is a repair, will these fall under Section 4 Specification and Scope of Work, Paragraph 4 On Call Service Repair?

**No, this is part of the minimum requirements for conducting quarterly inspections and preventative maintenance tasks as defined in Section IV.A.1. and Section IV.A.2. Please refer to Addendum #1 regarding changes to Section IV.A.2.**

- 5) Re: RFP & Proposal Acknowledgment format  
Question 5 – The RFP PDF document is currently protected and does not allowing editing, therefore respondents are unable to type in responses. Can the document be provided unprotected, allowing typed responses and not just hand written?

**To maintain originality of the document, the document must remain secured in PDF format.**

- 6) In Section V.B.3 it states, “A copy of the manufacturers most current catalog shall be submitted with each Responder’s proposal...”. I have requested this from each manufacturer included in the RFP and none even claim to have one much less provide one. Given that none of the manufacturer’s will provide this catalog list, how am I going to be able to not lose the 10 points associated with this request?

**Please refer to Addendum #1 regarding changes to Section V.B.3.**

# **QUESTIONS AND ANSWERS**

## **RFP #172503 – CHILLER PREVENTATIVE MAINTENANCE**

- 7) Will the Escambia County School District allow for an initial period of inspection; such as 60 to 90 days, that the Escambia County School District will pay for repairs that are listed as requirements under the Annual Maintenance such as; painting any areas that show signs of corrosion, repairing insulation and replacing contactors? These are not normally covered under “Preventative Maintenance” services. There is no way to price these costs without having previously had the contract to provide service. This clearly gives the incumbent an advantage and should be removed from the RFP.

**Yes. Please refer to Addendum #1 for further details.**

- 8) Under the Centrifugal service requirements it states “repair leaks”. Again, there is no way to effectively price this without having previously had the service contract and this once again clearly gives the incumbent an advantage and should be removed from the RFP. Will the Escambia County School District allow for an initial period of inspection, such as 60 to 90 days, that the ECSD will pay for the leak repairs that are listed as requirements under the Annual Maintenance?

**Yes. Please refer to Addendum #1 for further details.**

- 9) There is nothing labeled “Attachment B” in my documents downloaded from the ECSD site. How do I get Attachment B?

**The last three (3) pages of the RFP are Attachment B.**

- 10) On page 16, under the section entitled, “3. Manufacturer’s catalog MSRP discount percentage”, it is my understanding that those catalogs are not only not available but also not relevant. When we call the manufacturer for pricing, they look up the specific units serial number. For example, a condenser fan motor for a 20 year old unit would not have the same cost as one made in 2015.

Can I get some clarity here?

**Please refer to Addendum #1 regarding changes to Section V.B.3.**

- 11) Please see the attached copy of what our technician fills out when they go to a customer’s site. I want to make sure we provide you with everything requested, as specified on page 15 of your bid, under section H.

Will this suffice for everything that you are requesting?

**Section V.A.1.h. requests that each Responder provide templates of the Company’s Site Visit Report, Service Report, and Testing Report. The District views these as three (3) separate reports. The document you submitted indicates that it is a Service Work Order.**

**Refer to Addendum #1 for additional information.**